



defence

Department:
Defence
REPUBLIC OF SOUTH AFRICA

Chief Financial Officer Deputy Director-General

Salary: R921 054 per annum, Level 15. Ref No. CFODDG/08/09

**Defence Secretariat, Finance Division, Defence Headquarters
Armcor Building, Pretoria**

Qualifications: Appropriate M Degree in Financial Management (CA Qualification) plus appropriate experience • Extensive knowledge of Financial Management at executive level in a service delivery environment and/or corporate environment.

Requirements: 4-6 years Senior Management experience • Strong financial background • Excellent strategic planning, organization and project management skills • Highly developed communication, networking and presentation skills • Conceptual and innovative thinking and problem solving abilities • Leadership and management skills • Service delivery innovation.

Duties: Provide general supervision and management of the day-to-day financial and accounting affairs of the Department within the applicable regulatory framework • Ensure implementation of the Annual Operational/Business Plan within the financial division including operational requirements, organizational structure, staffing and budgets that support the Corporate Business Plan for the Department • Ensure approval of commitments within the limits of delegated approval authorities, and in line with cashflow management guidelines • Establish policies and procedures to ensure effective risk management, disclosure control, internal financial controls, and acceptable Corporate Governance within the Department • Responsible for presenting and reporting accurate and timely historical financial information of the Department; including financial statements, budgetary performance reports etc. • Custodian of the budgetary planning process, forecasting and financial management strategy • Develop strategies to assist in optional utilization of available funds to carry out the service delivery mandate of the Department • Set financial objectives that are in line with the business plan of the Department • Implement financial control measures to ensure compliance to National Treasury requirements, PFMA and the applicable regulatory framework • Ensure that all other statutory requirements are met, specifically the implementation of the Public Service Act & Regulations, Defence Act, Promotion of Administrative Justice Act and Promotion to Access to Information Act • Develop a financial management framework incorporating long-term financial planning, financial compliance monitoring, capital and operational expenditure guidelines, economic viability guidelines, and financial risk assessment guidelines • Ensure development and competent application of sound accounting policies in line with National Treasury requirements • Ensure compliance to Corporate Governance practices, PFMA and the regulatory framework execution level • Communicate timeously with the Audit Committee, the Accountability Management Committee and the Head of the Department on material financial and accounting matters affecting the Department.

Note: This is a permanent appointment • Short listed candidates will be subjected to a competency test as part of the selection process • The successful candidate will have to sign an annual Performance Agreement, complete a Financial Disclosure form and will have to obtain a Top Secret Security Clearance upon assumption of duty.

Application: Department of Defence, D HR Acquisition, Private Bag X994, Pretoria, 0001

Hand delivery address: Ms A. Taljaard, 218 Visagie Street, General Piet Joubert Building, 4th Floor, Room 401/413, CBD Pretoria

Enquiries: Mr T.E. Motumi, (012) 355 6219/20

Closing Date: 08 September 2009

Applications must be submitted on the prescribed form Z83 (obtainable from any Public Service Department office), which must be originally signed and dated by the applicant and which must be accompanied by a detailed CV and certified copies of original educational qualification certificates and ID document. Failure to comply with the above instructions will result in applicants being disqualified. Applicants applying for more than one post must submit a separate Z83 form (as well as the documentation mentioned above) in respect of each post being applied for. If an applicant wishes to withdraw an application it must be done in writing.

Should an application be received where an applicant applies for more than one post on the same application form, the application will only be considered for the first post indicated on the application and not for any of the other posts. Under no circumstances will photostat copies or faxed copies of application documents be accepted.

Preference will be given to personnel declared in excess to fill the post(s). Excess status to be indicated on Z83.

Applicants who do not receive confirmation or feedback within 2 (two months from the closing date), must accept that their applications were unsuccessful. Due to the large volume of applications to be processed, receipt of applications will not be acknowledged.

For more information on the job description(s) please contact the person indicated in the post details.



This Department is an affirmative action, equal opportunity employer. Disabled persons are especially invited to apply.