



# defence

Department:  
Defence  
REPUBLIC OF SOUTH AFRICA

## Director International Legal Instruments

*Salary: R557133 per annum, Level 13. Ref No. DILI/03/09*

**Defence International Affairs Division, Defence Headquarters, Armscor Building, Pretoria.**

**Qualifications:** Degree in Political Studies, Social Sciences, Economics or Law (NQF Level 6) • Experience in Strategic Management Process and International Law will be a recommendation • A Maters Degree in the above would be an advantage.

**Requirements:** Computer literate • Planning-, programming-, HR/Financial Management-, conceptual thinking-, problem solving, strong written and verbal communication-, strong leadership-, honesty-, integrity and personal drive skills • Knowledge of government Policies, Departmental Policies, Departmental Decisions and Activities as well as on the Wider Intra- Departmental Activities in Government • Knowledge of Public Finance Legislation, Regulations and Financial Management, Technology, Information Systems, continuous Improvement and Service Delivery • Must be able to obtain a Confidential Security Clearance within a year.

**Duties:** Analyse International Legal Instruments, include treaties, PACTS, MOU's, Protocols, SOFA's, SOMA's, TCC Agreements and Technical Arrangements • Scrutinize IDA Agreement documentation to ensure adherence to international legal prescripts • Provide specialist advice on international legislation • Internal management of the directorate • Execute general management practices and principles within the directorate to ensure effective and efficient utilization of allocated resources • Co-ordination of Defence bilateral meetings.

**Enquiries:** Specific related enquiries can be directed to Mr E Thusi. Tel (012) 355 5550.

**Closing Date: 29 April 2009**

## Director Defence Multilateral Affairs

*Salary: R557133 per annum, Level 13. Ref No. DDMA/03/09*

**Defence International Affairs Division, Defence Headquarters, Armscor Building, Pretoria.**

**Qualifications:** Degree in Political Studies, Social Sciences, Economics or Law (NQF Level 6) • Experience in Strategic Management Process and International Law will be a recommendation • A Maters Degree in the above would be an advantage.

**Requirements:** Computer literate • Planning-, programming-, HR/Financial Management-, conceptual thinking-, problem solving, strong written and verbal communication-, strong leadership-, honesty-, integrity and personal drive skills • Knowledge of government Policies, Departmental Policies, Departmental Decisions and Activities as well as on the Wider Intra- Departmental Activities in Government • Knowledge of Public Finance Legislation, Regulations and Financial Management, Technology, Information Systems, continuous Improvement and Service Delivery • Must be able to obtain a Secret Security Clearance within a year.

**Duties:** Establish multilateral defence commitments • Establish and maintain liaison channels with multilateral organisations eg. SADC, AU and NATO • Facilitate process to obtain approval for multilateral initiatives and agreements • Compile and promulgate comprehensive instructions wrt the maintenance and enhancement of multilateral commitments • Execute general management practices and principles within the directorate to ensure effective and efficient utilization of allocated resources • Co-ordination of Defence bilateral meetings.

**Enquiries:** Specific related enquiries can be directed to Mr E Thusi. Tel (012) 355 5550.

**Closing Date: 29 April 2009**

## Deputy Director Defence International Affairs Division Policy and Strategy

*Salary: R407 745 per annum, Level 12. Ref No. DDDIAPAS/03/09*

**Defence International Affairs, Chief Directorate Defence International Affairs (IA),  
Defence Headquarters, Armscor Building, Pretoria.**

**Qualifications:** Bachelors Degree in Politics, Strategic Studies, Economics, International Relations or International Law • Masters Degree in the above would be an advantage (NQF Level 6-8).

**Requirements:** Computer literacy (Graphics and Word Processing) • Good reasoning ability • Consistent use of initiative skills • Good presentation skills • Networking skills • Good interpersonal proficiency • Excellent verbal communications skills • Must have relevant or related experience • Knowledge of defence and international security issues and RSA Foreign Policy will be a recommendation • Must be able to obtain a Confidential Security clearance within a year.

**Duties:** Analyse and develop defence foreign policy • Development of the Department of Defence's foreign relations plan • The monitoring and implementation of foreign relations policy • Research RSA foreign policy positions • Research situation in countries • Research DOD needs in SANDF and Armscor • Research and negotiate of agreements with states and international organisations • Draft and monitor the servicing of agreements • Liaising and networking with international and domestic stakeholders • Interfacing with other government departments and contributing to foreign policy issues • Organise Defence Bilateral Committee meetings.

**Enquiries:** Specific related enquiries can be directed to Mr E Thusi. Tel (012) 355 5550.

**Closing Date: 29 April 2009**

**Important Notice to all Applicants.** This Department is an affirmative action employer which endeavors to apply representivity and gender equality. Applicants who do not receive confirmation or feedback within 2 (two) months as from the closing date for applications must accept that their applications were unsuccessful. Kindly note that, due to the expected large volume of applications to be processed, receipt of applications will not be acknowledged. Applications must be submitted on the prescribed form Z 83 (obtainable from any Public Service Department office), which must be originally signed by the applicant and which must indicate the date when it was signed. The Z 83 must also contain the correct post reference number (as indicated in the advertisement) as well as the correct name of the post. Application form (Z 83) must indicate whether or not the applicant has been convicted of a criminal offence or have been dismissed from previous employment (refer part B. of the Z 83 form). The Z 83 must be accompanied by a detailed CV and certified true copies of educational qualification certificates as well as a certified true copy of the applicant's ID document. A certified true copy of the applicant's vehicle driver's license must also be attached if requested in the advertisement. Copies of previously certified copies will not be accepted. Under no circumstances will photostat copies or faxed copies of application documents be accepted. It is accepted that the signing and submitting of an application is an agreement by the applicant that this Department may have the candidate's CV, qualifications, vehicle driver's license and criminal record verified. Fraudulent submissions may result in immediate disqualification/dismissal. Applications received after the closing date will not be considered. Failure to comply with the above instructions or to not submit all the required documents will result in applications being disqualified. Applications must be submitted to: CD Human Resource Management, (Directorate Career Management). Private Bag X137, Pretoria, 0001. Or may be hand delivered to: Poyntons Building, Church Street between Schubart and Bosman Street, Pretoria. Post box number 4 in Reception for attention Mr A Mervis/Ms A Chamberlain.

